

# Certificates can be obtained at convenience stores



The following certificates can be obtained at convenience stores with a multi-functioning copy machine;

copy of Certificate of Residence, Seal Registration Certificate, Certificate of Family Register, and other related documents.

To use this service, you need to apply for the "Individual Number Card" beforehand. Please check the following website or call 0120-95-0178 for more details (available from 9:30 to 20:00 on week days/ from 9:30 to 17:30 on Saturdays, Sundays and holidays).

<https://www.kojinbango-card.go.jp/>

## Obtainable certificates and fee per copy

Certificates	Fee
Copy of Resident Certificate	200yen
Seal Registration Certificate	200yen
Certificate of Family Register for all family members or individual	350yen
Copy of Supplementary Family Register	200yen

※ The service fee required per copy is 100yen cheaper compared to the issuance at the window of Meguro city office.

## Convenience stores where the certificates can be obtained

At SEVEN-ELEVEN, Lawson (except Lawson Store 100) and FamilyMart throughout the country with a multi-functioning copy machine.

## Service hours

From 6:30 to 23:00 (except for maintenance/inspection days)

The service will become unavailable at 19:00 on December 27th, 2019 and restarts at 6:30 on January 6th, 2020.

# Filing tax early is recommended

To file your tax returns, put down your Individual Number (My Number) and present your personal ID or attach its copy. Visit the website or call for more details.



## Resident Tax

Filing period	Feb.17 (Mon) - Mar.16 (Mon)
Submission methods	Send the form by post or bring it to the Tax Affairs Section, 2nd floor, Main Building of Meguro City Office Complex. For more information, please call the Tax Affairs Section.
Contact	03-5722-9820 (Japanese only)

## Income Tax and Others

Filing Period	Feb. 17 (Mon) - Mar. 16 (Mon) for Income Tax, Special Tax for Reconstruction Feb. 3 (Mon) - Mar. 16 (Mon) for Gift Tax By Mar. 31 (Tue) for Consumption Tax for Individual Business
Submission methods	1. Send the form by post or bring it to Meguro Tax Office 2. Bring the form to the Tax Affairs Section of Meguro City (Acceptance period is Feb. 17 (Mon) - Mar. 16 (Mon). No consultation available) 3. Submit via e-Tax For more information, please call Meguro Tax Office.
Contact	03-3711-6251 (Japanese only) or visit the following URL: <a href="http://www.e-tax.nta.go.jp/en/index.html">http://www.e-tax.nta.go.jp/en/index.html</a>

**Life in Tokyo**  
Website for Foreign Residents in Tokyo

[www.lifein.tokyo.jp/en/](http://www.lifein.tokyo.jp/en/)

JAPANESE ENGLISH

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**Foreign Residents Information Desk**

**03-5722-9187**  
**English**

[www.city.meguro.tokyo.jp/multi/index.html](http://www.city.meguro.tokyo.jp/multi/index.html)

Main Building 1st Floor,  
Meguro City Office Complex,  
2-19-15 Kamimeguro  
Meguro-ku, Tokyo

**MIFA**  
Meguro International Friendship Association

<http://mifa.jp/en/>

**Kaleidoscope MEGURO aims to embrace diversity and promote intercultural harmony.**

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ONLINE Ver.

